

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.

Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be accomplished accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PS-DBM website. If you need to make changes, you must upload a new form and the form will be deemed invalid.
- 5.0 For items not included on the list of PAKT 12, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.ai/pos88>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email apscse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: PROFESSIONAL REGULATION COO
Region: IV-B MIMAROPA
Address: 487 Surampines IT Center, 1614
Queen Ave., Quezon City, 1103 PH

Agency Code/UNCS:
Organization Type: National Government Agency (NSA)

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**
Contact Person:
Position:
E-mail:
Telephone/Mobile Nos.:

REYNALDO D. ARACIO
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PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-504	ALCOHOL, Ethyl, 500 mL	bottle	56	59	113	228	11,498.04	56	56	45	157	7,917.51	52	55	45	152	7,665.36	44	47	37	128	6,465.04	665	50.43	33,535.96
2	12191601-AL-503	ALCOHOL, Ethyl, 1 gallon	gallon	2	2	4	8	2,856.72	4	4	4	12	4,265.08	4	2	2	8	2,856.72	2	2	2	6	2,142.54	34	357.09	12,141.06

ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES

3 60121413-CP-P01 CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36
4 60121413-CP-P02 CLEARBOOK, Legal size	box	50	0	5	55	1,999.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	55	36.36
5 60121514-ER-P01 ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36
6 60121514-SP-P01 SIGN PEN, Extra fine Tip, Black	piece	58	69	174	301	6,682.20	37	41	17	95	2,109.00	88	17	41	146	3,241.20	30	37	13	80	1,776.00	622	22.20
7 60121514-SP-P04 SIGN PEN, fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72
8 60121514-SP-P07 SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20
9 60121514-SP-P02 SIGN PEN, Extra fine Tip, Blue	piece	58	67	170	295	6,599.00	37	42	17	96	2,131.20	88	17	41	146	3,241.20	34	47	13	94	2,066.80	631	22.20
10 60121514-SP-P05 SIGN PEN, fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72
11 60121514-SP-P08 SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20
12 60121514-SP-P03 SIGN PEN, Extra fine Tip, Red	piece	24	0	150	174	3,862.80	0	24	0	24	532.80	24	0	24	48	1,065.60	0	24	0	24	532.80	270	22.20
13 60121514-SP-P06 SIGN PEN, fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76
14 60121514-SP-P09 SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20
15 60121124-WA-P01 WRAPPING PAPER	pack	50	50	50	150	24,180.00	50	50	50	150	24,180.00	50	29	0	79	12,734.80	0	0	0	0	0.00	379	161.20

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES

16 45121817-OC-C03 DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16
17 45111609-WM-P01 MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40

BATTERIES AND CELLS AND ACCESSORIES

18 26111702-BT-602 BATTERY, dry cell, size AA	pack	25	31	6	62	1,220.38	0	6	0	6	122.94	6	0	0	6	122.94	6	0	0	6	122.94	80	20.49
19 26111702-BT-601 BATTERY, dry cell, size AAA	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.76
20 26111702-BT-603 BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56

CLEANING EQUIPMENT AND SUPPLIES

Item B Specifications										Monthly Quantity Requirement												Total Quantity for this year	Price	Total Amount for this year									
	Unit of Measure	Q1-Q4												Total	Price	Total Amount																	
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount									
21	4731812-AF-A01	AIR FRESHENER	can	4	4	7	15	1,309.65	4	4	7	15	1,309.65	4	4	7	15	1,309.65	4	4	7	15	1,309.65	4	4	7	12	1,047.72	57	87.31	4,976.67		
22	4731604-BR-S01	BROOM (Walls Tambo)	piece	0	2	4	6	767.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	127.92	6	127.92	767.52
23	4731604-BR-T01	BROOM (Walls Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	23.92	0	23.92	0.00
24	4731829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	4	4	8	16	665.60	4	4	4	12	499.20	4	4	4	12	499.20	4	4	4	12	499.20	4	4	4	12	499.20	52	41.60	2,163.20	2,163.20	
25	4731805-CI-F01	CLEANSER, Scouring Powder	can	4	4	4	12	287.04	4	4	4	12	287.04	4	4	4	12	287.04	4	4	4	12	287.04	4	4	4	12	287.04	48	23.92	1,148.16	1,148.16	
26	4731811-DE-S02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	9.36	0	9.36	0.00
27	4731811-DE-F02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	86.40	0	86.40	0.00
28	4731803-OS-A01	DISINFECTANT SPRAY	can	4	4	4	12	1,678.68	4	4	4	12	1,678.68	4	4	4	12	1,678.68	4	4	4	12	1,678.68	4	4	4	12	1,678.68	48	139.89	6,714.72	6,714.72	
29	4731601-OU-F01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	46.80	0	46.80	0.00
30	4731802-FW-F03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	135.20	0	135.20	0.00
31	4731830-FC-A01	FURNITURE CLEANER	can	4	0	3	7	989.73	4	0	0	4	565.56	4	0	0	4	565.56	4	0	0	4	565.56	4	0	0	4	565.56	19	141.39	2,686.41	2,686.41	
32	7301612-HS-L01	HAND SOAP, liquid	bottle	5	0	0	5	214.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	5	42.95	214.75	214.75		
33	4721804-WF-B01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	2,288.00	0	2,288.00	0.00
34	4731613-WF-H02	MOPHANDLE, heavy duty	piece	3	0	0	3	402.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3	134.16	402.48	402.48		
35	4731619-WF-A01	MOPHEAD, made of rayon	piece	3	0	0	3	342.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3	114.04	342.12	342.12		
36	4731501-WC-C01	RAGS	kilo	24	7	0	31	2,153.57	0	3	0	3	208.41	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	34	66.47	2,261.98	2,261.98		
37	4731602-SC-A01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	89.44	0	89.44	0.00
38	4721201-TB-P04	TRASHBAG, XXL size	pack/roll	69	0	50	119	17,146.76	0	0	5	5	720.20	44	0	5	49	7,057.96	0	0	5	5	720.20	0	0	5	5	720.20	178	144.04	25,630.12	25,630.12	
39	4721201-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	90.28	0	90.28	0.00
40	4721201-TB-P06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	92.56	0	92.56	0.00
41	4721202-WB-P01	WASTEBASKET	piece	0	0	0	5	218.40	0	0	5	5	218.40	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	10	43.68	436.80	436.80		
COLOR COMPOUNDS AND DISPENSERS																																	
42	1217003-SI-F01	INK, for stamp pad	bottle	9	10	45	64	1,560.24	0	7	0	7	202.37	5	2	0	7	202.37	0	7	0	7	202.37	0	7	0	7	202.37	85	28.91	2,457.35	2,457.35	
CONSUMER ELECTRONICS																																	
43	5201535-0V-A01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	4,803.76	0	4,803.76	0.00
FACE MASK																																	
44	4213173-SM-W06	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	52.00	0	52.00	0.00
FILMS																																	
45	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	1,046.32	0	1,046.32	0.00
46	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	256.88	0	256.88	0.00
FIRE FIGHTING EQUIPMENT																																	
47	46191601-FE-W01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	1,398.80	0	1,398.80	0.00
48	46191601-FE-F01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	5,613.25	0	5,613.25	0.00
FLAG OR ACCESSORIES																																	
49	5501206-FH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	284.84	0	284.84	0.00
FURNITURE AND FURNISHINGS																																	
50	5601034-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	375.44	0	375.44	0.00
51	5601034-CH-W01	MONOBLOC CHAIR, white	piece	12	0	0	12	4,093.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	12	341.12	4,093.44	4,093.44		
52	56010319-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	1,348.88	0	1,348.88	0.00
53	56010319-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	1,348.88	0	1,348.88	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																																	
54	4001004-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	1,380.08	0	1,380.08	0.00
55	4001004-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	1,109.88	0	1,109.88	0.00
56	4001004-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	1,006.72	0	1,006.72	0.00
57	4001004-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	914.16	0	914.16	0.00

Item & Specifications										Monthly Quantity Requirement												Total Quantity for the year		Total Amount for the year							
Item ID	Item Name	Unit of Measure	Monthly Breakdown												Total	Price	Total														
			Jan	Feb	Mar	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4																		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																															
58	4321507-DS9003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	24,720.60	0.00											
59	4321507-DS9004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	42,396.40	0.00											
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	3,018.08	0.00											
61	43202010-FD-U04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	224.64	0.00											
62	4321503-LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	42,380.00	0.00											
63	4321503-LAP003	LAPTOP, lightweight	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	46,800.00	0.00											
64	4321108-MO-C02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	169.52	0.00											
65	43212102-PR-C02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	33,015.84	0.00											
66	43212102-PR-C01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	11,014.64	0.00											
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	23,063.04	0.00											
LIGHTING AND FIXTURES AND ACCESSORIES																															
68	390101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	81.12	0.00											
69	390101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	205.82	0.00											
MANUFACTURING COMPONENTS AND SUPPLIES																															
70	31201610-GR-201	GLUE, all-purpose	jar	11	14	4	29	1,802.06	4	4	4	12	746.68	4	4	3	11	663.54	0	62.14	3,231.28										
71	31151804-SW-H01	STAPLE WIRE, heavy duty (under type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	22.55	0.00										
72	31151804-SW-S01	STAPLE WIRE, standard	box	23	8	24	55	1,366.80	14	5	30	49	1,164.24	19	10	30	59	1,401.84	19	10	30	59	1,401.84	19	10	30	59	222	23.76	5,274.72	
73	31201502-7A-E01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.46	0.00	
74	31201503-7A-M01	TAPE, masking, 24mm	roll	0	60	0	60	3,340.80	0	0	0	0	0.00	0	10	0	10	556.80	0	0	0	0	0	0	0	0	0	0	55.68	3,897.48	
75	31201503-7A-M02	TAPE, masking, 48 mm	roll	1	45	10	56	6,784.96	1	1	1	3	363.48	1	11	1	13	1,575.08	1	1	1	3	363.48	1	1	1	3	75	121.16	9,087.00	
76	31201517-7A-P01	TAPE, packaging, 48 mm	roll	53	10	100	163	3,644.68	10	10	20	40	894.40	45	20	20	85	1,900.60	20	20	20	60	1,341.60	20	20	20	60	348	22.86	7,781.28	
77	31201512-7A-T01	TAPE, transparent, 24mm	roll	10	31	100	141	2,492.88	10	10	20	40	707.20	20	30	20	70	1,237.60	20	20	20	60	1,060.80	20	20	20	60	311	17.68	5,498.48	
78	31201512-7A-T02	TAPE, transparent, 48 mm	roll	10	21	100	131	2,956.67	10	10	20	40	902.80	20	30	20	70	1,354.20	20	20	20	60	1,354.20	20	20	20	60	301	22.57	6,793.57	
79	31151507-TW-P01	TWINE, plastic	roll	0	6	0	6	399.72	0	0	0	0	0.00	0	6	0	6	399.72	0	0	0	0	0	0	0	0	0	0	12	66.62	799.44
MEASURING AND OBSERVING EQUIPMENT																															
80	41111604-HU-P02	RULER, flexible, plastic, 450mm	piece	10	1	0	11	219.23	0	4	0	4	79.72	0	1	0	1	19.93	0	1	0	1	19.93	0	1	0	1	17	19.93	338.81	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																															
81	44121612-GR-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16.00	0.00	
82	44101602-PR-M01	BINDING AND PUNCHING MACHINE	unit	1	0	0	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	9,534.72	0.00	
83	44101807-CA-K01	CALCULATOR, Compact	unit	7	0	0	7	1,650.39	0	0	0	0	0.00	4	0	0	4	941.08	0	0	0	0	0	0	0	0	0	11	235.77	2,593.47	
84	44121710-CH-W01	CHALK, white enamel	box	4	0	0	4	131.88	4	0	0	4	131.88	4	0	0	4	131.88	4	0	0	4	131.88	4	0	0	4	16	32.97	527.52	
85	4412105-8F-C01	CLIP, backfold, 19mm	box	0	10	0	10	93.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	10	93.60	936.00		
86	4412105-8F-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	15.60	0.00	
87	4412105-8F-C03	CLIP, backfold, 32mm	box	2	2	2	6	153.36	2	2	2	6	153.36	2	2	2	6	153.36	2	2	2	6	153.36	2	2	2	6	24	25.56	613.44	
88	4412105-8F-C04	CLIP, backfold, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	60.32	0.00	
89	44121801-CT-K02	CORRECTION TAPE	piece	56	64	61	181	2,086.93	56	61	49	166	1,913.98	56	59	49	164	1,890.92	56	59	49	164	1,890.92	56	59	49	164	675	11.53	7,782.75	
90	44121612-CH-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	31.72	0.00	
91	44111515-DF-R01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	77.20	0.00	
92	44122011-DF-R01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	68.64	0.00	
93	44103202-DS-M01	DATER STAMP	piece	0	5	0	5	2,348.90	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	5	469.78	2,348.90	
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	5	0	0	5	4,149.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	5	829.92	4,149.60	
95	44121506-EN-D02	ENVELOPE, Documentary, legal	box	7	0	0	7	7,403.06	0	0	0	0	0.00	1	0	0	1	1,057.58	0	0	0	0	0	0	0	0	0	8	1,057.58	8,460.64	
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	5	0	0	5	4,699.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	5	939.95	4,699.75	
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	30.49	0.00	

Item #	Item Name & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
98	4412506-BH-W02	ENVELOPE, Mailing	box	10	0	0	10	4,503.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	450.32	4,503.20
99	4412504-BH-W02	ENVELOPE, Mailing, with window	box	4	0	0	4	2,050.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	512.72	2,050.88
100	4411912-BH-B01	ERASER, flat, for blackboard/whiteboard	piece	10	0	0	10	144.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	144.80	144.80
101	4412118-FA-P01	FASTENER	box	21	29	0	50	4,723.00	1	0	0	1	94.64	1	0	30	31	2,933.84	1	0	0	1	94.64	83	94.64	7,855.14
102	4411515-FQ-K01	FILE ORGANIZER, expanding, plastic, legal	piece	28	0	0	28	2,525.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	28	90.20	2,525.60
103	4412203-BF-001	FILE TAB DIVIDER, A4	pack	5	0	0	5	55.65	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	11.13	55.65
104	4412203-BF-002	FILE TAB DIVIDER, legal	pack	5	0	0	5	71.15	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	14.23	71.15
105	44122011-FQ-R01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00
106	44122011-FQ-R02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.88	0.00
107	44122011-FQ-L01	FOLDER, L-type, A4	pack	5	0	0	5	1,001.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	200.28	1,001.40
108	44122011-FQ-L02	FOLDER, L-type, legal	pack	5	0	0	5	1,245.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	249.08	1,245.40
109	44122027-FQ-P01	FOLDER, pressboard	box	4	0	0	4	3,810.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	952.84	3,810.56
110	44122011-FQ-T03	FOLDER with tab, A4	pack	4	1	0	5	1,898.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	379.60	1,898.00
111	44122011-FQ-T04	FOLDER with tab, legal	pack	6	2	1	9	3,725.28	1	1	0	2	827.84	0	1	0	1	413.92	0	1	0	1	413.92	13	413.92	5,380.96
112	44122008-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00
113	4411515-MF-B02	MAGAZINE FILE BOX, Large	piece	24	0	0	24	998.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	41.60	998.40
114	44121716-M4-R01	MARKER, Fluorescent	set	0	5	0	5	155.55	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	31.11	155.55
115	44121708-MP-B01	MARKER, Permanent, Black	piece	34	10	100	144	1,190.88	4	0	0	4	33.08	10	0	0	10	82.70	10	0	0	10	82.70	168	8.27	1,380.36
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	24	0	100	124	1,025.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	124	8.27	1,025.48
117	44121708-MP-B03	MARKER, Permanent, Red	piece	24	0	100	124	1,025.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	124	8.27	1,025.48
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	24	10	0	34	328.10	24	0	0	24	231.60	24	0	0	24	231.60	24	0	0	24	231.60	106	9.65	1,022.90
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	24	0	0	24	231.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	9.65	231.60
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	24	0	0	24	231.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	9.65	231.60
121	44121204-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	2	14	11	27	228.14	4	4	4	12	105.84	4	4	4	12	105.84	4	4	4	12	105.84	63	8.82	555.66
122	44121204-PC-K02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	2	3	2	7	136.22	2	2	2	6	116.76	2	2	2	6	116.76	0	0	0	0	0.00	19	19.46	366.74
123	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,669.20	0.00
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,293.60	0.00
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
126	44121619-PS-M01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	213.20	0.00
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	18	0	0	18	2,714.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	18	150.80	2,714.40
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	0	1	0	1	274.23	0	0	0	0	0.00	0	1	0	1	274.23	0	0	0	0	0.00	2	274.23	548.46
129	44122101-RU-B01	RUBBER BAND No. 18	box	2	2	0	4	540.80	1	1	0	2	270.40	1	52	0	53	7,165.60	1	1	0	2	270.40	61	135.20	8,247.20
130	44121905-SF-P01	STAMP PAD, felt	piece	1	13	65	79	3,135.68	1	51	1	53	2,115.76	1	6	1	8	319.36	1	6	1	8	319.36	148	39.82	5,308.16
131	44121618-SF-S01	SCISSORS, symmetrical/asymmetrical	pair	9	9	7	25	1,638.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	65.52	1,638.00
132	44121615-ST-S01	STAPLER, standard type	piece	3	5	0	8	1,164.80	0	7	0	7	1,019.20	0	5	0	5	728.00	0	5	0	5	728.00	25	145.60	3,640.00
133	44121615-ST-B01	STAPLER, heavy duty (bruder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	954.72	0.00
134	44121613-SR-P02	STAPLE REMOVER, pier-type	piece	0	10	0	10	465.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	46.51	465.10
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	20	0	20	1,551.60	0	2	0	2	155.16	0	0	0	0	0.00	0	0	0	0	0.00	22	77.58	1,706.76
PAPER MATERIALS AND PRODUCTS																										
136	1411125-CA-K01	CARTOLINA, assorted colors	pack	4	0	0	4	334.88	4	0	0	4	334.88	0	0	0	0	0.00	0	0	0	0	0.00	8	83.72	669.76
137	14111506-GF-111	COMPUTER CONTINUOUS FORM, 1 Pk, 286mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00
138	14111506-GF-112	COMPUTER CONTINUOUS FORM, 1 Pk, 286mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00
139	14111506-GF-122	COMPUTER CONTINUOUS FORM, 2 Pk, 286mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00
140	14111506-GF-121	COMPUTER CONTINUOUS FORM, 2 Pk, 286mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00
141	14111506-GF-131	COMPUTER CONTINUOUS FORM, 3 Pk, 286mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00

Item & Specifications				Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price	Total Amount for the year								
					Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
142	1411506-CJ-12	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	1	1	1,629.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,629.68	1,629.68
143	1411609-LJ-01	LOOSELEAF COVER	bundle	6	0	0	0	6	4,769.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	794.96	4,769.76
144	1411514-WF-502	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.52	0.00
145	1411514-WF-504	NOTEPAD, stick-on, 76mm x 100mm	pad	0	10	0	0	10	592.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	59.28	592.80
146	1411514-WF-503	NOTEPAD, stick-on, 76mm x 76mm	pad	0	10	0	0	10	520.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	52.00	520.00
147	1411514-WF-502	STENO NOTEBOOK	piece	0	7	0	7	7	167.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	23.82	167.44
148	1411507-PP-401	PAPER, MULTICOPIY A4	ream	8	24	50	82	82	13,583.30	9	11	10	30	4,969.50	9	9	9	27	4,472.55	9	9	9	27	4,472.55	166	165.65	27,497.90
149	1411507-PP-402	PAPER, MULTICOPIY LEGAL	ream	7	7	8	22	22	4,161.96	7	7	7	21	3,972.78	6	6	6	18	3,405.24	3	1	0	4	756.72	65	189.18	12,286.70
150	1411507-PP-011	PAPER, MULTIPURPOSE A4	ream	66	108	106	280	280	38,567.20	56	64	116	236	32,506.64	56	59	6	121	16,666.54	55	8	5	68	9,366.32	705	137.74	97,106.70
151	1411507-PP-002	PAPER, MULTIPURPOSE LEGAL	ream	123	58	305	486	486	77,236.26	55	58	105	218	34,642.38	137	109	305	551	87,559.41	55	5	5	65	10,329.15	1300	158.81	209,761.20
152	1411531-PP-801	PAD PAPER, ruled	pad	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
153	1411503-PA-P01	PAPER, parchment	box	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28	0.00
154	1411531-WF-801	RECORD BOOK, 300 PAGES	book	17	0	10	27	27	1,684.80	0	0	0	0	0.00	0	0	0	0	0.00	4	0	0	4	249.60	31	62.40	1,934.40
155	1411531-WF-802	RECORD BOOK, 500 PAGES	book	11	1	1	13	13	1,352.00	0	0	0	0	0.00	1	0	0	1	104.00	0	0	0	0	0.00	14	104.00	1,456.00
156	1411704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	13	14	30	57	57	1,250.60	14	12	11	37	1,250.60	11	11	11	33	1,115.40	10	7	7	24	811.20	151	33.80	5,103.80
157	1411704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	5	20	21	46	46	4,392.64	25	20	0	45	4,492.80	25	20	20	65	6,489.60	24	20	0	44	4,392.96	200	99.84	19,980.00
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	5313105-HS-501	HAND SANITIZER	bottle	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	0.00
PESTICIDES OR PEST REPELLENTS																											
159	10191509-IN-401	INSECTICIDE	can	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	257.52	0.00
PRINTED PUBLICATIONS																											
160	55101524-PA-401	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-PR-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-QM4	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-Q02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
10	44103105-HP-940	INK CARTRIDGE, HP CZP944A (HP92), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-740	INK CARTRIDGE, HP CZP964A (HP92), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,098.32	0.00
12	44103105-HP-809	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-710	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP CC649MA (HP90), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC649MA (HP90), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920A), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920A), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920A), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HX-940	INK CARTRIDGE, HP CD975AA (HP920A), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-820	INK CARTRIDGE, HP CH551WA (HP91), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH552WA (HP91), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.20	0.00
22	44103105-HP-949	INK CARTRIDGE, HP CH553A (HP92), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00

Item & Specifications				Monthly Quantity Requirements												Total Quantity for the year		Total Amount for the year
		Unit of Measure		Q1				Q2				Q3				Q4	Q4 Amount	
				Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount	Oct	Nov	Dec
23	44103105-HP-C49	INK CARTRIDGE, HP CM564A (HP82), Cyan	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
24	44103105-HP-B43	INK CARTRIDGE, HP CM046A (HP950XL), Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
25	44103105-HP-C43	INK CARTRIDGE, HP CM046A (HP951XL), Cyan	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
26	44103105-HP-M43	INK CARTRIDGE, HP CM047A (HP951XL), Magenta	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
27	44103105-HP-Y43	INK CARTRIDGE, HP CM048A (HP951XL), Yellow	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
28	44103105-HP-B36	INK CARTRIDGE, HP CM693A (HP704), Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
29	44103105-HP-T36	INK CARTRIDGE, HP CM693A (HP704), Tri-color	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107A (HP678), Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108A (HP678), Tri-color	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP85A), Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP85A), Cyan	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP85A), Magenta	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP85A), Yellow	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
36	44103105-HP-T43	INK CARTRIDGE, HP F0V26A (HP86), Tri-color	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
37	44103105-HP-B43	INK CARTRIDGE, HP F0V27A (HP86), Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
38	44103105-HP-C50	INK CARTRIDGE, HP U0511A (HP953), Cyan Original	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
39	44103105-HP-M50	INK CARTRIDGE, HP U0514A (HP953), Magenta Original	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
40	44103105-HP-Y50	INK CARTRIDGE, HP U0517A (HP953), Yellow Original	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
41	44103105-HP-B50	INK CARTRIDGE, HP U0560A (HP953), Black Original	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
42	44103105-HP-C48	INK CARTRIDGE, HP U0531A (HP953XL), Cyan Original	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
43	44103105-HP-M48	INK CARTRIDGE, HP U0564A (HP953XL), Magenta	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
44	44103105-HP-Y48	INK CARTRIDGE, HP U0569A (HP953XL), Yellow	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
45	44103105-HP-B46	INK CARTRIDGE, HP U0572A (HP953XL), Black Original	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89A (HP903), Cyan Original	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93A (HP903), Magenta Original	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97A (HP903), Yellow Original	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01A (HP903), Black Original	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
50	44103112-EP-B05	RIBBON CARTRIDGE, EPSON C13015516 (R8750), Black	cart	0	2	0	154.86	0	0	0	0.00	0	0	0	0.00	0	0	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13015612, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13015531 (S015086)	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
53	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-461C, High Yield 3000	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
54	44103103-BR-B99	TONER CARTRIDGE, BROTHER TN-3203, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3250, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
61	44103103-CA-B00	TONER CARTRIDGE, CANON GIG-324 II	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CM43A, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CM54A, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE253A, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE23A, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
66	44103103-HP-B22	TONER CARTRIDGE, HP CE28A (HP85A), Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00
																		154.86
																		77.94
																		818.48
																		6,760.00
																		3,567.20
																		5,002.40
																		5,575.44
																		4,564.86
																		7,716.80
																		7,716.80
																		11,399.36
																		7,716.80
																		3,099.20
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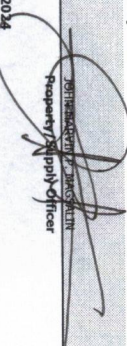
Item #	Item Name & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the Year	Price	Total Amount for the Year		
			Q1												Q2																
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount									
68	4410103-HP-C23	TONER CARTRIDGE, HP CE31A, Cyan	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,610.40		2,610.40	0.00
69	4410103-HP-V23	TONER CARTRIDGE, HP CE31A, Yellow	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,610.40		2,610.40	0.00
70	4410103-HP-M23	TONER CARTRIDGE, HP CE31A, Magenta	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,610.40		2,610.40	0.00
71	4410103-HP-B24	TONER CARTRIDGE, HP CE30A, Black	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,192.80		3,192.80	0.00
72	4410103-HP-C24	TONER CARTRIDGE, HP CE31A, Cyan	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60		3,083.60	0.00
73	4410103-HP-V24	TONER CARTRIDGE, HP CE32A, Yellow	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60		3,083.60	0.00
74	4410103-HP-M24	TONER CARTRIDGE, HP CE32A, Magenta	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60		3,083.60	0.00
75	4410103-HP-B25	TONER CARTRIDGE, HP CE30A, Black	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,872.80		7,872.80	0.00
76	4410103-HP-B26	TONER CARTRIDGE, HP CE40A, Black	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,796.00		6,796.00	0.00
77	4410103-HP-C26	TONER CARTRIDGE, HP CE40A, Cyan	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	10,103.60		10,103.60	0.00
78	4410103-HP-V26	TONER CARTRIDGE, HP CE40A, Yellow	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	10,191.04		10,191.04	0.00
79	4410103-HP-M26	TONER CARTRIDGE, HP CE40A, Magenta	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	10,103.60		10,103.60	0.00
80	4410103-HP-B27	TONER CARTRIDGE, HP CE41A, (HP205), Black	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,837.60		3,837.60	0.00
81	4410103-HP-C27	TONER CARTRIDGE, HP CE41A, (HP205), Cyan	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,466.00		5,466.00	0.00
82	4410103-HP-V27	TONER CARTRIDGE, HP CE41A, (HP205), Yellow	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,466.00		5,466.00	0.00
83	4410103-HP-M27	TONER CARTRIDGE, HP CE41A, (HP205), Magenta	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,011.20		6,011.20	0.00
84	4410103-HP-B28	TONER CARTRIDGE, HP CE50A, Black	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,050.80		4,050.80	0.00
85	4410103-HP-B28	TONER CARTRIDGE, HP CE50X, Black, High cap	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,332.00		7,332.00	0.00
86	4410103-HP-B52	TONER CARTRIDGE, HP CF21A, (HP1A), Black LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,878.72		2,878.72	0.00
87	4410103-HP-B53	TONER CARTRIDGE, HP CF26A, (HP2A), Black LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,246.80		5,246.80	0.00
88	4410103-HP-B55	TONER CARTRIDGE, HP CF28A, LaserJet Pro M401/M425	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,696.40		4,696.40	0.00
89	4410103-HP-B51	TONER CARTRIDGE, HP CF280C	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	8,359.52		8,359.52	0.00
90	4410103-HP-B56	TONER CARTRIDGE, HP CF281A, (HP81A), Black LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,800.00		7,800.00	0.00
91	4410103-HP-B57	TONER CARTRIDGE, HP CF283A, (HP83A), LaserJet Black	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,034.72		3,034.72	0.00
92	4410103-HP-B51	TONER CARTRIDGE, HP CF283C, (HP83), Black Contract L	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,796.00		3,796.00	0.00
93	4410103-HP-B58	TONER CARTRIDGE, HP CF287A, (HP87), Black	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	9,828.00		9,828.00	0.00
94	4410103-HP-B52	TONER CARTRIDGE, HP CF250C, (HP25X), Black LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	13,728.00		13,728.00	0.00
95	4410103-HP-B60	TONER CARTRIDGE, HP CF30A, Black LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,574.00		2,574.00	0.00
96	4410103-HP-C60	TONER CARTRIDGE, HP CF35A, Cyan LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,652.00		2,652.00	0.00
97	4410103-HP-V60	TONER CARTRIDGE, HP CF35A, Yellow LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,652.00		2,652.00	0.00
98	4410103-HP-M60	TONER CARTRIDGE, HP CF35A, Magenta LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,652.00		2,652.00	0.00
99	4410103-HP-B61	TONER CARTRIDGE, HP CF36A, (HP508A), Black LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,030.40		7,030.40	0.00
100	4410103-HP-C61	TONER CARTRIDGE, HP CF361A, (HP508A), Cyan LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	8,814.00		8,814.00	0.00
101	4410103-HP-V61	TONER CARTRIDGE, HP CF362A, (HP508A), Yellow LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	8,814.00		8,814.00	0.00
102	4410103-HP-M61	TONER CARTRIDGE, HP CF363A, (HP508A), Magenta LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	8,814.00		8,814.00	0.00
103	4410103-HP-B62	TONER CARTRIDGE, HP CF40A, (HP201A), Black LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,099.20		3,099.20	0.00
104	4410103-HP-C62	TONER CARTRIDGE, HP CF401A, (HP201A), Cyan LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,660.80		3,660.80	0.00
105	4410103-HP-V62	TONER CARTRIDGE, HP CF402A, (HP201A), Yellow LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,660.80		3,660.80	0.00
106	4410103-HP-M62	TONER CARTRIDGE, HP CF403A, (HP201A), Magenta LaserJet	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,660.80		3,660.80	0.00
107	4410103-HP-B63	TONER CARTRIDGE, HP CF41A, (HP410A), Black	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,960.00		3,960.00	0.00
108	4410103-HP-B54	TONER CARTRIDGE, HP CF410C, (HP410C), Black	CART	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,446.40		6,446.40	0.00
109	4410103-HP-C63	TONER CARTRIDGE, HP CF411A																													

Item & Specifications										Monthly Quantity Requirement												Total Quantity for the year		Total Amount for the year		
		Unit of Measure	Q1												Q2				Q3				Q4	Total Quantity for the year	Price	
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
113	4410103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	CRT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
114	4410103-HP-M64	TONER CARTRIDGE, HP CF413AC (HP410CX), Magenta	CRT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
115	4410103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	CRT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,794.00	0.00
116	4410103-HP-B46	TONER CARTRIDGE, HP Q7953A, Black	CRT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,686.00	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231802-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43230004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232002-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232804-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232201-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233005-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-75-001	BALPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	80141505-75-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141505-75-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141505-75-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	80141505-75-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	80141505-75-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	80141505-75-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	80141505-75-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	80141505-75-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141505-75-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-75-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-75-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-75-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	80141505-75-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-75-015	MEDICAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-75-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	80141505-75-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	80141505-75-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-75-019	YELLOW BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141505-75-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141505-75-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-75-022	COLORIED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	80141505-75-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount						
C. ADDITIONAL PROVISION FOR TRANSPORT AND PRESENT COST (If Applicable)																											
D. GRAND TOTAL (A + B + C)																											864,946.18
E. APPROVED BUDGET BY THE AGENCY HEAD																											
F. Figures and Words:																											

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


JHINERSON P. JACSON
Property Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


DAVY ROSE F. FALCESO / ARCEL DENISE M. VALDERERA
Accountant / Budget Officer #106-3964

Approved by:


REFINALDO D. AGCJOILI
Head of Office/Agency

Date Prepared: 01/10/2024